

MISSOURI TEACHER CERTIFICATION CLASSIFICATION AND RENEWALS

In 2003, legislation created a two-tier plan of professional classification for Missouri teacher certification. The professional classifications are the Initial Professional Certificate (IPC) and the Career Continuous Professional Certificate (CCPC).

For further information on the IPC and CCPC, please go to the teacher certification website at <http://dese.mo.gov/divteachqual/teachcert/>.

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**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
CERTIFICATION REQUIREMENTS FOR
SECONDARY EDUCATION (Grades 9-12)**

GENERAL REQUIREMENTS:

- A. A baccalaureate degree from a college or university having a teacher education program approved by the Missouri Department of Elementary and Secondary Education;
- B. Must have recommendation of designated official for teacher education in the college or university;
- C. Must have a grade point average of 2.5 on a 4.0 scale overall and in the major area of study;
- D. Must complete the content knowledge or specialty area test designated by the State Board of Education with a score equal to or greater than the Missouri qualifying score. If no content knowledge or specialty area test is designated for the area of concentration, completion of the Principles of Learning and Teaching: Grades 9-12 test is required with a score equal to or greater than the Missouri qualifying score;
- E. Completion of professional requirements as determined by the recommending college or university, which may exceed these minimum requirements; and
- F. Individuals who completed their teacher education program outside of the United States shall provide documentation of completion of course work in the following:
 - 1. English Composition, two (2) courses, each a minimum of two (2) semester hours;
 - 2. U.S. History, three (3) semester hours; and
 - 3. U.S. Government, three (3) semester hours.

II. PROFESSIONAL REQUIREMENTS: A minimum requirement of twenty-six (26) semester hours in professional education as follows:

A. Foundations of Teaching (Minimum requirement of eight (8) semester hours):

- 1. **The Pupil/Society**--A minimum of six (6) semester hours with knowledge acquired and competency developed to the satisfaction of the teacher preparation institution in the following content areas:
 - a. Adolescent Growth and Development (Physical-Mental-Social);
 - b. Adolescent Behavior Management Techniques;
 - c. Psychology of Learning (must include adolescent learning);
 - d. Adolescent Interaction with Others; and
 - e. *Psychology and/or Education of the Exceptional Child (including the Gifted); and
- 2. **The School/Society**--A minimum of two (2) semester hours with knowledge acquired and competency developed to the satisfaction of the teacher preparation institution in the following content areas, including multi-cultural aspects:
 - a. Legal Foundations of Education;
 - b. Historical Foundations of Education;
 - c. Philosophical Foundations of Education; and
 - d. Sociological Foundations of Education; and

B. Secondary Methods and Techniques (Minimum requirement of eight (8) semester hours):

A minimum of eight (8) semester hours with knowledge acquired and competency developed to the satisfaction of the teacher preparation institution in the following content areas:

- 1. *Basic Reading Techniques for Secondary Teachers;
- 2. Instructional Strategies for Secondary Teachers;
- 3. *Curriculum, Methods, and Techniques in each subject area specialty;
- 4. Measurement and Evaluation; and
- 5. Microcomputer Applications in Education; and

C. Clinical Experiences (Minimum requirement of ten (10) semester hours):

Certification in grades 9-12 should include clinical experience at the secondary level. A minimum of two (2) semester hours prior to student teaching** and a minimum of eight (8) semester

hoursof student teaching in grades 9-12 is required, except that K-9 or K-12 certification must also include K-6 experience in student teaching. A fully certificated elementary or middle school teacher with two (2) or more years of elementary or middle school teaching may satisfy this requirement through the completion of a two (2) or more semester hour practicum at the secondary level.

III. SUBJECT MATTER REQUIREMENTS AS SPECIFIED FOR SPECIFIC AREA(S) OF CERTIFICATION

BUSINESS EDUCATION	GRADES 9-12
1. General Requirements:	
Bachelor's of Science degree in Business Education.	
2. Subject Matter Requirements:	
a. Technical Business	
1) Keyboarding	2
2) Accounting.....	3
3) Economics.....	2
4) Business/Consumer Related Law	2
5) Business Communications.....	2
6) Management	2
7) Marketing.....	2
8) Computer/Emerging Technology	9
9) Electives	0-6
MINIMUM TOTAL SEMESTER HOURS.....	30
b. A total of at least eight (8) hours in professional education courses, including the following areas:	
1. Methods of Teaching Business Education	
2. Curriculum Development for Business Education	
3. Implementing Business Education Programs	
c. One (1) year or two thousand (2,000) hours of approved occupational experience or appropriate internship is required. The approval is determined by the nature of employment in a business occupation.	
BUSINESS EDUCATION—COOPERATIVE EDUCATION	GRADES 9-12
1. General Requirements:	
Bachelor's of Science degree in Business Education.	
2. Subject Matter Requirements:	
a. Technical Business	
1) Keyboarding.....	2
2) Accounting.....	3
3) Economics	2
4) Business/Consumer Related Law	2
5) Business Communications	2
6) Management.....	2
7) Marketing.....	2
8) Computer/Emerging Technology.....	9
9) Electives	0-6
MINIMUM TOTAL SEMESTER HOURS.....	30
b. A total of at least ten (10) hours in professional education courses, including the following areas:	
1) Methods of Teaching Business Education	
2) Curriculum Development for Business Education	

BUSINESS EDUCATION—COOPERATIVE EDUCATION (continued)	GRADES 9-12
3) Implementing Business Education Programs	
4) Coordination of Cooperative Education	
c. Two (2) years or four thousand (4,000) hours of approved occupational experience or appropriate internship is required. The approval is determined by the nature of employment in a business occupation.	

**APPROVED PROFESSIONAL COURSES FOR
CAREER BUSINESS EDUCATION TEACHER CERTIFICATION
MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION**

SECONDARY

Course Title	Where Offered	Course Number	Semester Offered	Details
IMPLEMENTING				
Implementing (Vocational) Business Education Programs	Central MO State University	BE&O 4280	Spring	Online
Implementing (Vocational) Business Education Programs	Central MO State University	BE&O 4280	Fall	Online
Implementing (Vocational) Business Education Programs	Evangel University	BUED 401	Fall and Summer	Online and 3 Saturdays
Implementing (Vocational) Business Education Programs	Lindenwood University	EDU 59344	Summer	One week on campus
Implementing Business Education Programs	Northwest MO State University	44-584	Summer	Online
Implementing (Vocational) Business & Marketing Education Programs	Southeast MO State University	AD 527	Summer	Online
Implementing (Vocational) Business Education Programs	Missouri State University	BSE 524	Spring	Online
Implementing (Vocational) Business Education Programs	Missouri State University	BSE 524	Fall	Online
Implementing (Vocational) Business Education Programs	Missouri Southern State University	GB 412	Summer	Online
CURRICULUM				
Instructional Technology Methods	Northwest MO State University	44-582	Fall of odd years	Online
Improvement of Curriculum and Instruction in Business and Marketing Education	Southeast MO State University	AD 526	Summer 2006	Online
Curriculum Development for Business Education	Missouri State University	BSE 540	Spring	On campus
Curriculum Construction in Business Education	Missouri State University	BSE 605	Spring	Online
Technology and Education: Applications and Implications	Rockhurst University	ED4030/6030	Fall-Spring-Summer	On campus
Curriculum Design in Business and Marketing Education	University of Missouri-Columbia	ED 384	Winter	On campus

METHODS				
Methods of Teaching Business	Central MO State University	BE&O 4210	Fall-Spring-Summer	On campus
Methods of Teaching Business Subjects in Secondary Schools	Evangel University	BUED 336	Fall and Summer	Online and 3 Saturdays
Materials, Methods, and Observations in Teaching Secondary Business Subjects	Lincoln University	EDU 417B	Offered as needed	On campus
Teaching Business in Secondary School	Missouri Southern State Univ.	EDUC 336	Spring	On campus
Methods of Teaching Business	Northwest MO State University	44-580	Fall	On campus and Online
Techniques of Teaching Business & Marketing Subjects	Southeast MO State University	SE 314	Fall	On campus and Online
Methods of Teaching Business Education	Missouri State University	BSE 503	Fall	On campus
Improvement of Instruction in Business Education	Missouri State University	BSE 610	Fall of even years	Online
Secondary School Business Education	Rockhurst University	ED 3850	Fall	On campus
Teaching of Business and Marketing Education Subjects	University of Missouri-Columbia	ED 386	Fall	On campus
COORDINATION PROCEDURES				
Coordination of Cooperative Education	Central MO State University	BE&O 4241	Offered as needed	On campus
Cooperative Education (Coordination Procedures)	Southeast MO State University	Ad 520		Online
Coordination Procedures (Business and Marketing)	University of Missouri-Columbia	F 307	Fall	On campus

CAREER EDUCATION LICENSE TO TEACH POST SECONDARY/ADULT

Verification of coursework in education not to exceed fifteen (15) credit hours to include competencies appropriate for the certificate area in: Curriculum; Methods; Assessment; and Foundations/Implementation.

Further information on postsecondary certification requirements can be found at <http://www.dese.mo.gov/schoollaw/rulesregs/EducCertManual/Postsecondary%20Requirements%2004.pdf>.

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